

## TORPOINT TOWN COUNCIL

MINUTES of a meeting of Torpoint Town Council held on Thursday 20<sup>th</sup> June 2013 at 7.00 p.m. in the Council Committee Room, 4 York Road, Torpoint.

**Present:** - Town Mayor (Councillor M N Pearn MBE), Deputy Town Mayor (Councillor M J Crago), Councillors E H Andrews, Mrs K Brownhill, J F Creek, G J Davis, P Edwards, Mrs C E Goodman, Mrs C A Jackson, L E Keise, Miss J L Kinsman, Mrs J M Martin, J Tivnan, Mrs R A Southworth and Mrs C I A Trueman plus the Town Clerk.

### **32-13 Apologies for Absence:-**

Apologies for absence were submitted on behalf of Councillor B Hobbs.

### **33-13 Declarations of interest relating to items on the agenda:-**

None.

### **34-13 Police Report:-**

In the absence of a police representative there was no report to present to the meeting. Councillor J Tivnan reported that the Sargeant Angela Crow was now stationed in Torpoint but her time was divided between Callington and Torpoint. Councillor Tivnan reported that an appointment could be made at any time and suggested that a monthly newsletter is circulated.

### **35-13 Minutes of the previous meeting:-**

The minutes of the meeting held on Thursday 16<sup>th</sup> May 2013 were taken as read, confirmed and signed by the Mayor subject to the deletion of "knowing the applicant" next to the names of Councillors E H Andrews and G J Davis in minute 23-12 and insertion of "having a relative living in the vicinity of the application". The Clerk appealed to members to be specific when declaring interests.

### **36-13 Matters arising from the Minutes:-**

a) Appointment of Committees and Working Parties:-

Pursuant to minute 17-13(a) it was **resolved** to appoint Councillors P Edwards and Miss J L Kinsman to the Finance and General Purposes Committee. It was further **resolved** to appoint Councillor Mrs K Brownhill and Mrs Christine Goodman to the Forward Planning Working Party.

b) Appointment of delegates to Outside Bodies:-

Pursuant to minute 18-13 it was **resolved** to appoint Councillor Mrs C E Goodman to the Torpoint Youth Partnership as a delegate from this Council.

c) Public Conveniences:-

Pursuant to minute 23-13(a) the matter of a universal disabled key for the public conveniences would be referred to the Town Administrator for further consideration.

d) Cornwall Council report:-

Pursuant to minute 23-13(b) it was reported that the management agreement has not yet been signed as some minor alterations are still awaiting approval. It was reported that the officer dealing with this matter at the Tamar Bridge and Torpoint Ferry Joint Committee is currently away.

e) Planning Applications:-

Pursuant to minute 23-13(c) the Town Mayor reported that the issue is probably being **resolved** as the traveller is moving from the site.

f) Town Clock:-

Pursuant to minute 23-13(d) it was reported that the Council are still awaiting a mutually convenient date from the PCC to meet and discuss the Town Clock. Councillor Mrs R A Southworth commented that the process was becoming protracted.

g) Mayors Communications:-

Pursuant to minute 24-13 it was **resolved** that for the next Civic Year (2014-15) the Council would return to the original method of selecting the Town Mayor and Deputy Town Mayor. This would involve the selection of the Town Mayor at the Finance and General Purposes Committee meeting prior to the April meeting of the Council to allow the Mayor elect and Deputy Mayor elect the opportunity to make appropriate arrangements in time for the annual meeting of this Council.

h) Planning Applications:-

Pursuant to minute 25-13 the Town Mayor advised that he understood the planning applications in minutes 25-13(b) and 25-13(e) had both been withdrawn.

i) Reports:-

Pursuant to minute 30-13(a) Councillor Mrs C A Jackson advised that the seagull proof waste bags had sold out at the one stop shop. It was also reported that issues remained at Albion Court with petty theft. The Town Mayor reported that he will be attending a Joint Committee meeting when he intended to raise the issue of an emergency contingency plan in the vent of the Tamar Bridge or bridge access being closed and traffic is routed via the ferries. Pursuant to minute 30-13(b) Councillor E H Andrews reported that the Town Council had to withdraw from the Saltash regatta rowing event.

### **37-13 Mayors Communications**

The Town Mayor presented the following communication.

The Mayor & Mayoress Diary 16<sup>th</sup> May -20<sup>th</sup> June 2013

Friday 17<sup>th</sup> May - The Election of the Lord Mayor Of Plymouth Cllr Vivian Pengelly 9-15a m.

Friday 17<sup>th</sup> May - Seventeen Thirty Club Presentation to the Edgcumbe Football Club at the Kings Arms.

Saturday 18<sup>th</sup> May - St Columbia Rugby Club Dinner and Presentations at the Council Chambers 7-30pm.

Sunday 19<sup>th</sup> May - Truro Cathedral the Installation of the Bishop of St Germans 6pm.

Wednesday 22<sup>nd</sup> May - Carbeile Junior School RBL Veterans Day 10am.

Wednesday 22<sup>nd</sup> May - The Mayor Choosing of Liskeard 7pm.

Saturday 25<sup>th</sup> May - Christine & Len Truman's 45<sup>th</sup> Wedding Anniversary 7pm.

Thursday 30<sup>th</sup> May - The Mayor Choosing of Saltash 6-30pm.

Friday 31<sup>st</sup> May - The Annual D-day Service at the US Naval Memorial at the Tamar Bridge (Plymouth side) 12noon.

Friday 31<sup>st</sup> May - The Inauguration of the University of Cornwall at Falmouth 3pm.

Saturday 1<sup>st</sup> June - Cornerstone Church Open Day 9-30am.

Saturday 8<sup>th</sup> June - Lorraine & Nat Gould 50<sup>th</sup> Wedding Anniversary 10am.

Sunday 9<sup>th</sup> May - Looe Town Council Civic Service 10-30am.

Friday 14<sup>th</sup> June - St John Ambulance Presentation 7-30pm.

Saturday 15<sup>th</sup> June - Start & Finish The Torpoint Lady Singers 12hr Charity Singathon Cornerstone Church 9am & 9pm.

Saturday 15<sup>th</sup> June - Torpoint Carnival Cambridge Field 10am-6pm.

Tuesday 18<sup>th</sup> June - Mt Edgcumbe House for the Exhibition of the Metta Catharina which sank of the rocks below Mount Edgcumbe House in December 1786 and was discovered by amateur underwater archaeologists and was excavated for 30yrs by a small team of divers. The items found are now on show in the house.

Thursday 20<sup>th</sup> June - Val & Ron Andrew 60<sup>th</sup> Wedding Anniversary 11am.

Congratulations to Mrs Gaved on her Queens Birthday Award of the BEM for Fundraising services to arthritis UK.

We visited Tor Care to see Tom Brook former Mayor & Town Clerk and also Ron Widdecombe Former Mayor

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Dates for your Diaries:

Monday 24<sup>th</sup> June - The Chamber of Commerce has invited all Councillors to meet with them and The Captain of Raleigh at 7.30pm Committee Room.

Saturday 13<sup>th</sup> July - At the Library 11am the unveiling of a plaque in memory of John Haydon Langdon Down who was born in Torpoint near to the Library on 18<sup>th</sup> November 1828 - 7<sup>th</sup> October 1896. He pioneered the Down's Syndrome.

Sunday 21<sup>st</sup> Civic Service - 10.15 Mayors Parlour 10.40am parade to St James Church 11am Service Then march back to Council Chambers for refreshments. The invite is for Husband, wives or partners.

Sunday 22<sup>nd</sup> September Freedom of Torpoint with HMS Raleigh Further Details Later.

The Town Council received asking for a letter of support for the woodland walk around Thanckes Park so they could apply for funding the letter was required by last Friday so I sent this letter on your behalf.

Also received email reference a project called "Colours of Life".

I would like to arrange a walk about around the Town and on the beach with the TMA one evening or on a Saturday morning. I have spoken with Paul Sampson he will be happy to meet up. It was recommended that the tour is arranged for Tuesday 9<sup>th</sup> July commencing at 7.00pm – meet at Rendel Park.

### **38-13 Planning Applications**

a) PA13/04154 – 4, Wavish Park, Torpoint – Rear and side single storey extension.

No objections or observations.

b) PA13/024628 – 12, Goad Avenue, Torpoint – Construction of rear conservatory.

No objections or observations.

c) PA13/004917 – 13, Hawthorne Avenue, Torpoint - Extension of time of application for the construction of conservatory and installation of dormer.

No objections or observations.

### **39-13 Minutes of the Finance and General Purposes Committee Meeting**

It was **resolved** that the minutes of the meeting held Monday 3<sup>rd</sup> June 2013 are received and the recommendations in minutes 20-13FGP (To consider the Council Risk Management Plan), 24-13FGP (Accounts for Payment) and 25-13FGP (Date of the next meeting) are adopted and implemented. The Town Mayor congratulated Councillors Mrs R A Southworth (as Chairman) and Councillor B Hobbs (as Vice Chairman) on their election. Pursuant to minute 24-13 (Accounts for payment) the Clerk commented that it would be an opportune time with so few occupiers to make the adjustments. The Council **resolved** to concur with the Clerk's recommendation.

### **40-13 Minutes of the Forward Planning Committee Meeting**

It was **resolved** that the minutes of the meeting held Thursday 6<sup>th</sup> June 2013 are received and the recommendations in minutes 20-13FP (f) (Policing in Torpoint), 24-13FP (Town Council Development Plan), 25-13FP (Council Chambers) and 29-13FP (Date of next meeting) are adopted and implemented. The Town Mayor congratulated Councillors E H Andrews (as Chairman) and Councillor L E Keise (as Vice Chairman) on their election. Pursuant to minute 24-13FP the Chairman Councillor E H Andrews thanked the Clerk for his work on the Town Council Development Plan.

## 41-13 Financial Comparison

It was **resolved** that the May 2013 financial comparison is received and adopted.

## 42-13 Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
Stonehouse Glass (M N Pearn)	Glass for Mayoral Board	23.46	3.91	19.55
British Telecom	Phone Line	25.26	4.21	21.05
CORY Environmental	Wheelie Bin	84.17	14.03	70.14
Cornwall Council	Non Domestic Rates (June)	976.00	0.00	976.00
Natural Garden Solutions	Skateboard Pk/Toilets/Cover	914.00	0.00	914.00
M N Pearn	Mayors Allowance	2,600.00	0.00	2,600.00
British Telecom	Telephone	54.08	9.01	45.07
Viking Direct	Stationery	83.45	13.91	69.54
Drew and Company	Filter Cleaning etc	280.85	46.81	234.04
Cornwall Council	Non Domestic Rates (July)	976.00	0.00	976.00
Clifford Motors (C Bence)	Petrol Lawn Mower	7.10	1.18	5.92
BUNZL	Toilet Cleaning Supplies	179.93	29.99	149.94
BUNZL	Toilet Cleaning Supplies	114.00	19.00	95.00
Orange	Telephone	36.64	6.11	30.53
BNP Paribas	Photocopier Lease	522.72	87.12	435.60

The cheque (number 004297 - £140-91) has been written back and cancelled as noted by the Internal Auditor. The Clerk confirmed that the Mayor had signed and confirmed to the request that any unspent or taxable element from the Mayors Allowance would be brought to the attention of HMRC. The Council also **resolved** that the Clerk could purchase a computer as the original computer allocated to the Clerk had been given to the Town Administrator in 2010.

## 43-13 Correspondence

- a) Lloyds TSB – New Banking Arrangements. It was confirmed that the Council would remain as part of the Lloyds group.
- b) Cornwall Council – East Sub-Area Planning Committee.  
Noted
- c) NHS – Health Centre.  
Noted.
- d) Friends of Thanckes Park – Message for the Mayor.  
Noted.
- e) S & J Luscombe – Planning Applications.  
Noted.
- f) Post Office – Torpoint Post Office.  
Noted. The new opening hours and temporary closure was brought to members' attention.
- g) St Luke's Hospice - Swimathon.  
Noted. Leaflets were distributed.
- h) Falmouth Town Council – Armed Forces Day.

Noted.

i) Copy of Letter – Gravesend Beach.

Noted.

j) Cornwall Council – Community Involvement within the Library/One Stop Shop.

Noted.

k) H Frank – Colours of Like Project (by email to the Mayor).

The Mayor detailed the contents of the email that were noted.

#### **44-13 Reports**

a) Cornwall Council:-

Councillor M N Pearn reported that Cornwall Council were still in the process of forming committees and it was anticipated that this would be completed in early July.

Councillor M N Pearn presented the ferry report:-

Since the last council report the following weekly efficiencies have been achieved:

w/c 13 May – 99.7% efficient – 4 crossings out of 1292 lost (tide and weather pushing ferry into slipway wall)

w/c 20 May – 99.7% efficient – 4 crossings out of 1292 lost (hydraulic leak)

w/c 27 May – 100% efficient – 0 crossings out of 1292 lost

w/c 3 June – 99.9% efficient – 1 crossing out of 1320 lost (overheating generator)

w/c 10 June – 99.5% efficient – 6 crossings out of 1320 lost (sheared sheave mounting bolts)

Target is 99%. Average since last report 99.8%. Average so far this calendar year 99.5%

Councillor Mrs R A Southworth drew attention to a report from a local group that the Chairman or Vice Chairman of Cornwall Council was arranging to visit the Library. Councillor Mrs Southworth also noted that on making further enquiries it appeared to be a disjointed arrangement. Councillor Mrs C A Jackson informed the meeting the Vice Chairman had visited the Library but that no representatives from other organisations attended and that there were no invitations sent out.

b) Torpoint Town Partnership (TTP):-

Councillor E H Andrews reported that the group had met with the Grand bard and that the Gorsedh preparations are progressing well. It is also understood that the carnival was successful.

c) Friends of Thanckes Park:-

Councillor G J Davis reported on a recent tour of the park. Councillor Davis announced that he would be the conduit between the group and the Council. Councillor Davis commented that the park is generally in good condition and highlighted some areas for improvement. In particular Councillor Davis spoke on the derelict appearance of the tennis courts and posited some suggestions on improving the situation. Councillor Davis commented that the group were looking to improve the foreshore of the park and had engaged with the Community Regeneration Officer who was looking at possible grant assistance. Councillor Davis suggested that the future management of the park of the park needs to be reviewed with possible involvement of the Town Council.

#### **45-13 Date of the next meeting.**

Thursday 18<sup>th</sup> July 2013.

#### **46-13 Adjournment of the Meeting**

It was **resolved** that the meeting stand adjourned until after the Public Forum. It was further resolved to exclude the Public and Press as items to be discussed involved staff and staffing matters (Public Bodies (Admission to Meetings) Act 1960). The minutes are listed as confidential and appended to these minutes.

Meeting closed at 8.50p.m. ....Town Mayor

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**OPEN FORUM**

R Pyne – Spoke of the issues of noise with the increasing use of HMS Raleigh as a helicopter base and that the flight path was over the town. Mr Pyne also spoke of the disappointment that Torpoint Police Station was closed and related a recent incident of youths walking over cars in the town. Other issues that Mr Pyne raised were that of sewage being washed onto the foreshore and the noise of rifles on the Trevol range. Mr Pyne suggested that the navy use silencers to reduce the noise.