



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 17th March 2022 at 7.00pm in the Council Committee Room, York Road, Torpoint to which you are summoned to attend.

(An Open Forum will precede the meeting. Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk.)

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of Interest relating to matters on the Agenda.**
- 3. Planning Applications.**
 - a) PA22/01073 Construction of single storey extension to rear of property. 23 Cedar Drive, Torpoint PL11 2QQ.
 - b) PA22/01674 Proposed single storey rear extension. 6 Park Road, Torpoint PL11 2HD.
 - c) PA22/02020 Rear extension. 12 Woodland Way, Torpoint PL11 2DW.
 - d) PA22/02287 Single storey side extension and alteration to conservatory roof (part retrospective). Removal of gateway pier adjacent to footpath to widen access (works commenced January 2022). 99 Carbeile Road, Torpoint PL11 2NN.
- 4. Cornwall Council Reports:** (as circulated).
- 5. Police Activity Report** (as circulated), 5a) Police Update.
- 6. Minutes of the previous meeting.**

Minutes of the previous meeting held on Thursday 17th February 2022 (as circulated).
- 7. Matters arising from the minutes.** None.
- 8. Mayor's communications.**
- 9. Minutes of the Asset Management and Operations Committee.**

Minutes of the meeting held Thursday 24th February 2022 and to consider the recommendations in the minutes: 11-21AMOC (a) (Skate Park Jam 2022) and 113-21AMOC (a) (Defibrillator at Costcutter), (as circulated).
- 10. Minutes of the Finance and Personnel Committee.**

Minutes of the meeting held Monday 28th February 2022 and to consider the recommendations in the minutes: 108-21 (b) (Council Staffing Report), 108-21F&P (b) (Council Staffing Report), 110-21F&P (d) (Results of tender for Insurance renewal for 2022/23), 110-21 (d) (Results of tender for Vehicle Insurance renewal [resolved item] and 110-21F&P (e) (Actions from and approval of the Internal Controls Scrutiny financial year 2021/22), (as circulated).

 - a) To formally approve the New Salary Award, back dated to 1st April 2021, according to the National Joint Council for Local Government Services (NJC) (information as previously circulated).

11. Minutes of the Development and Localism Committee.

Minutes of the meeting held Thursday 3rd March 2022 and to consider the recommendations in the minutes: 134-21D&L (a) (works to install a second entrance/gate to Cambridge Field), 134-21D&L (b) (results of the tender to undertake removal of existing and replacement steps at the tennis courts, Thanckes Park), 136-21D&L (Town Team Project Board **resolved item** – procure a Transport Regeneration Strategy Report) and 138-21D&L (c) (Delivery Partner Agreement Reopening High Streets Safely Fund), (as circulated).

12. Torpoint Ferry statistics (as circulated).

13. Financial Information.

February 2022 Budget Variance (as circulated).

14. Accounts for payment.

PAYEE	Invoice No.	GROSS (£)	(VAT) (£)	NETT (£)	REASON
Cormac Solutions Ltd*	IN126532	696.00	116.00	580.00	Children on the way safety signs - Adela Road - 4 signs - minute number 46-21 D&L
James Hallam Ltd	513461104	778.76	0.00	778.76	Van Insurance 08.03.22 - 07.03.23
e-Careers Limited	127545	395.00	65.83	329.17	IOSH Managing Safely (Virtual Classroom)
Don Benson	24	48.00	0.00	48.00	Clock winding 02.02.22 , 09.02.22 , 16.02.22 , 23.02.22
Cornish Tea & Cornish Coffee Co Ltd	SL57128	383.80	0.00	383.80	Café supplies
Cornwall Council - Garage	34190700166	58.88	9.82	49.06	Garage Rental 07.03.- 03.04.22
Waterwise	35297	22.62	3.77	18.85	Public convenience maintenance
Complete Business Solutions Group Ltd	SINV03082900	78.88	13.14	65.74	Stationery
Biffa	522C07293	36.94	6.16	30.78	Chambers waste collection 26.01.22
Biffa	522C07292	10.24	1.71	8.53	Chambers recycling collection 09.02.22
Biffa	522C07291	28.30	4.72	23.58	Library waste collection 26.01.22
RD Johns Ltd	743134	140.47	10.82	129.65	Café supplies
DJW Window Cleaning	INV0044	18.00	0.00	18.00	Bus shelter cleaning 16.02.22
DJW Window Cleaning	INV0045	18.00	0.00	18.00	Bus shelter cleaning 02.03.22
AP Electrical Contractors Ltd	9177/2021	1728.00	288.00	1440.00	Carry out EICR for agreed rate
LRM Planning Ltd	Invoice 4062	954.00	159.00	795.00	Account to 28.02.22: work on Torpoint Neighbourhood Plan.
Francis Thomas Mobile Servicing Limited	Invoice 4480	483.16	80.53	402.63	Parks equipment service & repair
Francis Thomas Mobile Servicing Limited	Invoice 4479	253.15	42.20	210.95	Parks equipment service & repair
Francis Thomas Mobile Servicing Limited	Invoice 4478	364.69	60.78	303.91	Parks equipment service & repair
YMCA Plymouth Ltd	Invoice 21985	125.00	0.00	125.00	Use of YMCA Torpoint Sports Hall - Crazy Golf

* Funding held in allocated Reserves – Community Chest Grants Third Parties (amount £496.00).

15. Correspondence.

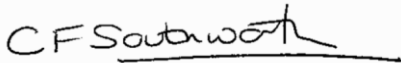
- Development Trevol Business Park PL11 2TB – B Hobbs (as circulated).
- Action for Children - Kernow Connect Newsletter (as circulated).
- Tamar Crossings Newsletter – Tamar Crossings (as circulated).

16. Reports.

- a) Climate Emergency Report from the meeting of the Working Party group (as circulated/Repair Café Survey as circulated) and to consider the Climate Emergency Action Plan for adoption (as circulated).
- b) Neighbourhood Development Plan.
- c) Torpoint Town Partnership.
- d) Town Team Project Board to accept the minutes of the meeting held 2nd March 2022 (as circulated) and quotation (as circulated).
- e) Reports from delegates to outside bodies.

17. Date of next meeting.

Thursday 21st April 2022.

A handwritten signature in black ink that reads 'C F Southworth' with a horizontal line underneath.

Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk and RFO

Friday 11th March 2022