



**Town Team Project Board (TTPB) Meeting  
Via MS Teams  
Tuesday 7<sup>th</sup> May 2024 7.00pm**

**Present:**

		<b>Voting or Advisory Member?</b>
Les Allen	Lead Consultant	Advisory
Kim Brownhill	Torpoint Town Partnership representative	Voting
Councillor Gary Davis (Chairman)	Torpoint Town Councillor / Chairman Neighbourhood Development Plan	Voting
Councillor Chris Goodman	Torpoint Town Councillor	Voting
Julie Martin	Coppola School of Performing Arts representative	Voting
Sheena Morton	Torpoint Neighbourhood Development Plan	Voting
Councillor John Tivnan BEM	Cornwall Councillor for Torpoint	Voting
William Trinick (for part of the meeting)	Antony Estate	Voting
Rob White	Deputy Chairman Torpoint Neighbourhood Development Plan	Voting
Milly Southworth	Town Clerk & RFO	Advisory

		<b>ACTION</b>
273. TTPB	<b>Welcome and apologies for absence</b> Apologies for absence were received from: Kelly-Jane Brown – Coppola School of Performing Arts Jules Cook - Torpoint Post Office and Shop Councillor Kate Ewert - Cornwall Councillor for Rame and St. Germans Becky Lingard - CHAT Catherine Thomson - Cornwall Council – Community Link Officer Councillor John Weale – Maker with Rame Parish Council.	
274. TTPB	<b>Minutes of the previous meeting held Wednesday 13<sup>th</sup> March 2024: -</b> The minutes of the previous meeting held on Wednesday 13 <sup>th</sup> March 2024, as circulated, were taken as read and confirmed.	
275. TTPB	<b>Update on the Lower Fore Street Redevelopment</b> The consultants’ slides are shared, a <b>reminder of the confidentiality of the PowerPoint slides which are shared with these minutes.</b>	

	<p><b>Torpoint Project 1 – One Public Estate Bid &amp; Removal of the Police Station</b></p> <p>Demolition will commence in May 2024, with a required completion of the end of August 2024.</p> <p>Cornwall Council Asset Management Group will need to review available land for disposal.</p> <p>Aim is to secure letter to Torpoint Town Council to support use of land for the community hub and residential units. Following a proposal put by the Chairman, Councillor Gary Davis, which was seconded it is <b>recommended</b> the town council writes a letter of support for the use of the land for the community hub and residential units.</p> <p>Liaison with the Clerk is starting with Cornwall Council for comms and a press release.</p> <p>There is a meeting planned for later this week, to consider an opportunity to apply/submit an Expression of Interest for CIL funding to support the build of a community hub.</p> <p><b>Torpoint Project 4 – BUS006 Bid for Feasibilities on New Build</b></p> <p>The feasibility study is completed. Change of title, to represent next stage, this can now become new build of community hub and residential.</p> <p>Briefing to Armed Forces Covenant Board completed 17<sup>th</sup> April 2024.</p> <p>Cornwall Armed Forces Covenant Board support confirmed.</p> <p>SSAFA support confirmed.</p> <p>All other Veteran groups support confirmed.</p> <p>Portfolio Holder support confirmed.</p> <p>Cllr John Tivnan booked.</p> <p>Detailed the approach and timeline for the Masterplan, as detailed in the slides.</p> <p>Once the pre-application, PPA and Masterplan achieved, briefing to Cornwall Council on approach to completing RIBA 3 prior to engaging with partners.</p> <p>Cornwall Council agreed this way forward.</p> <p>A discussion regarding the <i>potential</i> disposal of the old fire station was had.</p> <p><b>Torpoint Project 6 – TCAF Bid</b></p> <p>Waiting to hear regarding the bid for £12,500 to the Town Accelerator Fund to support the delivery of a website for two years.</p> <p>The Chairman, Councillor Gary Davis, highlighted the opportunity to re-look at the opportunity to install a 'town centre sign' at Sparrow Park, the consultant agreed to assist with searching for possible funding opportunities for this project.</p>	<p><b>Council</b></p> <p>Clerk</p>
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	<p>Funding secured so far:</p> <p>£ 74,000 (New Build Feasibility)</p> <p>£546,468 BFRF</p> <p>£ 76,850 Growth Fund (TITAN Feasibilities)</p> <p>£ 9,000 Cornwall Council</p> <p>£ 50,000 Town Vitality Fund</p> <p>£ 22,000 bid (failed) however, it is anticipated 50% each covered by Cornwall Council and Torpoint Town Council</p> <p>£ 12,500 (Pending bid)</p> <p>CIL Bid</p> <p>£200k Capital Fund Bid</p> <p><b><u>£773,318 TOTAL</u></b></p>	
276. TTPB	<p><b>Discussion / Action Plans</b></p> <p>None other than those already discussed.</p>	
277. TTPB	<p><b>Neighbourhood Development Plan (NDP) update</b></p> <p>The Chairman, Councillor Gary Davis explained the Neighbourhood Development Plan had been submitted to Cornwall Council for legal compliance, whilst alongside this process Cornwall Council had submitted a pre-application for the land at Defiance Field. Following a meeting held with Sport England, the Chairman explained that some changes are now needed to be made to the plan, to mitigate against the loss of the playing field. Explaining these mitigations, the Chairman explained the Regulation 16 consultation has now been put on pause by Cornwall Council. A meeting of the NDP steering group will be arranged and other meetings planned, as necessary, before updates to the NDP are made. It will then be re-submitted to Cornwall Council for compliance, which it is hoped will be expedited. Explaining the timecales, it is hoped that once the meetings have taken place, with the plan updated, it can be considered at the June council meeting and then re-submitted to Cornwall Council by the end of June.</p>	
278. TTPB	<p><b>Stakeholder and Communications Plan.</b></p> <p>The Clerk is working with Cornwall Council communications team on the press release for the demolition of the former police station building.</p>	
279. TTPB	<p><b>Any other Business</b></p> <p>None.</p>	
280. TTPB	<p><b>Date and time of next meeting:</b></p> <p>Tuesday 11<sup>th</sup> June 2024 via Teams, 7.00pm start.</p>	

The meeting closed at 7.43pm.