

OPERATIONAL UPDATE

Finance and Operations Committee meeting Monday 3rd June 2024

FACILITY	PROJECT	STATUS
COUNCIL CHAMBERS	Awaiting revised quote for solar received awaiting others. 5 syphons in toilet cubicles replaced. Tiles blown in the ladies main hall conveniences.	Ongoing Completed Ongoing
LIBRARY & COM HUB	Ongoing issues with the main door, engineers have visited 3 times in the last 6 weeks, mechanism stopped working again on the 23 rd May. Quote being sent to Estates team for a replacement door. Vandalism to the metal storage shed over the weekend of the first May Bank Holiday weekend. Police informed.	Ongoing
PARKS	Tennis courts. Further damage from weeds penetrating the surface. LTA have been informed and we are awaiting a site visit from their contractors to review. Operations Team are monitoring to ensure that the courts are still safe to play on.	Ongoing
PUBLIC CONVENIENCES	Ongoing deliberate fouling in the male and female conveniences on Antony Road. Operations Team cleaning time increased, due to clearing deliberately blocked toilets.	Ongoing
TRAINING	Operations Manager CiLCA assignments submitted by 31 st May First Aid training for staff booked for October 2025 Refresher training request for caretakers on parks inspections. The Support Officer and Operations Manager attended an online Code of Conduct training session.	Ongoing
BENCHES		
FOOTPATHS		
JAPANESE KNOTWEED	The Town Clerk has contacted Cormac to enquire if the SLA for knotweed treatment is still required.	Ongoing
CHRISTMAS LIGHTS/ BUNTING	Bunting put up at the beginning of May. One section now attached to the scaffolding at the Trot, the contractors have been asked to ensure that they resecure properly once repairs are finished.	
OTHER	Town Clock. Operations Manager to look at funding opportunities to carry out the repair Defib Cabinet at Trevorder installed, now added it to the Circuit. Town Clerk and Operations Manager met with the Community Payback team a list of jobs including the Library external painting and refresh of Bénodet public conveniences. Potential start date of 7 th June. Vehicle. Old vehicle had some damage highlighted in the collection report awaiting final quote. Operations Manager did not accept initial findings. After challenging the findings, there was no change in 2 nd assessment, invoice has been received. Verges. Operations Manager accompanied two councillors on a visit to Torpoint to discuss verge management.	Ongoing Completed Ongoing Ongoing