

**TORPOINT TOWN COUNCIL**

**Application for Grant for Voluntary Organisations**

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

**Notes to Applicants**

To help us process your application quickly, please:

- Read the Applicant Guidance Notes carefully
- Complete the application fully – we will not consider incomplete forms
- Let us know if you have any questions before sending in your application

<b>Name of organisation</b>	Torpoint Play Tots
<b>Full postal address</b>	Torpoint Town Council 1-3 Buller Road Torpoint Cornwall <b>Postcode:</b> PL11 2LD
<b>Contact name/ position</b>	Kim Brogan, Clare McCallum, Emma Bartley & Janine Freestone
<b>Telephone number</b>	07928290744
<b>Email</b>	Kimbrogan101@hotmail.com
<b>Charity Registration Number (if applicable)</b>	
<b>Project title</b>	To save Torpoint Play Tots from closing, a revamp and future expenditure for the group
<b>Estimated start date</b>	September 2024

**Please tell us about the project and why you think it should receive the contribution from Torpoint Town Council**

We currently run a voluntary run group for parents/carers and their children at The Council Chambers on a Thursday. This group has been running for over 20 years now and the 4 of us that run it have been doing so since Jan 2019, 2 of us don't even have children at group but have continued to run it as a way of giving back to the community. We charge £3 per family and for this they get 2 rounds of tea/coffee, biscuits and cake, snack and juice for the children, arts and crafts, toys and sensory play. We always do an Easter, Halloween and Christmas party for them which is all paid for out of group money. Since Covid we have struggled with the funds for a Christmas party due to a decrease in numbers and in 2022 we were able to do it because one Mum who has a Train Party business was able to do it for free and Christmas 2023 was made possible with some very kind donation from The Wheelers. The rent for us has increased over the years from £27 to £36 and with a decline in numbers and cost of living increase some weeks we only just cover the rent. For the first time ever since running the group we are in the minus -£33. The only thing that we can think of to do is increase our group fee, relocate or close down. None of which we would want to

do as we fear numbers would decline as we already have members that find it hard to find the £3 each week, finding somewhere to accommodate our needs and the fact that Torpoint needs this group. Our group is the only one left in Torpoint and for some Mums we are their lifeline, we have some with mental health problems and coming to group is a way for them to make sure that they are getting out and meeting people and that their children are able to socialise with others and friendships are formed ready for when they move on to Nursery and School. We have also spoken to the local Health Visitor and she is 100% behind us in saying that this group is most definitely needed for the local parents/carers in the community, especially the first time Mums, young Mums and those suffering with their mental health. We have looked at relocating to St James church and their rent for us would be £20, we have also asked on private childminding forums and some say that their local council support them by letting them run the group rent free or with a reduction in the rent. We were unaware of the 'Free to use' application for an admin fee for 6 free sessions a year and have now applied for this for this year. Any money taken in to group is always 100% spent back out on the group and no profit is made (we keep an accounts book, which I have enclosed for you to look at). We have compiled a list of things that we would like to get or do to improve the group for the better for the community.

#### **Baby Area**

New baby toys - wooden sensory toys and activities  
A couple of fold up feeding chairs  
Breast feeding cushion  
Baby bouncer  
Soft play for ages birth - five years

#### **Toddlers**

Resources to help for learning through play  
Toy kitchen  
Few smaller tuff trays for different sensory activities  
Medical toy sets  
Musical instruments  
Storage for cupboard  
Craft supplies  
Cd player for musical and dance activities  
First aid kit designed for children - this would be checked regular and restocked by someone in date for paediatric first aid

#### **For parties**

Bubble machine  
Snow machine  
Disco light / reflector machine

#### **For parents**

We would like to arrange for someone to come in and give parents some basic first aid knowledge and this be free to them but would be a cost to group.  
Once a term to pay for an entertainer to come to group for the children - music group, baby sensory or entertainer.

To cover rent when we don't have at least 12 attendees

To secure the future of group for years to come.

<b>Who will benefit from the project and how many of those are residents of Torpoint parish?</b>						
Everyone who attends group, residents of Torpoint and The Rame Peninsular						
Torpoint Town Council will have a guaranteed Thursday am booking during term time for the foreseeable future.						
<b>Project costs</b> (Please provide a breakdown of the costs of the project)	<b>£</b>	<b>p</b>	<b>Funding</b>	<b>£</b>	<b>p</b>	<b>S = Secured A = Applied for</b> (delete as applicable)
	5000		Own fundraising			S/A
						S/A
						S/A
						S/A
						S/A
			Amount you are seeking from Torpoint Town Council			
<b>Total cost*</b>	5000		<b>Total income*</b>			
<b>Please note: *The Total Cost and Total Income amounts must balance</b> (e.g. Total Cost - £100; Total Income - £100)						

<b>Checklist</b> (Please make sure you have included the following with your application)	✓
Written confirmation of any match funding awarded to your project (a letter or e-mail)	
Your organisations latest set of accounts or latest bank statement	✓

<b>Declaration</b>	
I declare that the information supplied in this application is true.	
I agree that, if this application is successful, any grant money received will be used for the purposes described in this form and in accordance with the terms and conditions listed below. I confirm that I am duly authorised and empowered to confirm this on behalf of the applicant group.	
Signature: <i>K. Brogan</i>	Date: 12/07/24
Name (Please Print): <i>KIM BROGAN</i>	

**Torpoint Town Council - Terms and Conditions**

1. Grants awarded must only be used to support the expenditure identified in the application, as approved, and for no other purpose.