

Milly Southworth

From: Julie Calleya <Julie.Calleya@cornwall.gov.uk> on behalf of Training Cornwall ALC <training@cornwallalc.org.uk>
Sent: 01 August 2024 16:20
To: CornwallALC Enquiries; Training Cornwall ALC
Subject: CALC TRAINING UPDATE - AUGUST 2024 TO NOVEMBER 2024

Information Classification: CONTROLLED

Dear All,

A gentle reminder for training opportunities and webinar events over the next four months:

CALC -

CODE OF CONDUCT – online training session hosted by CALC and **presented by Sarah Mason on Tuesday 3 September 2024 at 6.30pm - 8.30pm**

The training will cover the following aspects:

- Application of the code and declaring interests
- General Obligations
- Registering
- Dispensations Determination
- Sanctions
- Bias and Pre

The cost for this course is £20 + vat per delegate.

CILCA - we will be hosting a FREE Introductory session in the Autumn (date TBC) and if you are interested in finding out more about this qualification, please register your interest by emailing: training@cornwallalc.org.uk

ANDREW TOWLERTON -A choice of two online sessions with **planning expert, Andrew Towlerton**, hosted by CALC:

- **AN INTRODUCTION TO PLANNING** – online training session hosted by CALC on **Tuesday 15 October 2024 OR Wednesday 6 November 2024 at 6.30pm to 8.30pm** - the cost of the training will be **£30 plus vat** per delegate. The training will cover the following aspects:

In this webinar there will be a focus on the roles and responsibilities of local councils in planning, local plan-making, the National Planning Policy Framework, developer contributions and guidance on how to respond effectively to planning applications, including the use of material considerations.

- **HERITAGE, LOCAL PLANS AND CLASS Q PERMITTED DEVELOPMENT** - online training session hosted by CALC on **Tuesday 22 October OR Wednesday 20 November 2024 at 6.30pm-8pm** - the cost of the training will be **£30 plus vat** per delegate.

There will be a particular focus on heritage, local plans and Class Q permitted development (which concerns the conversion of agricultural buildings into new homes) issues and how they interact with the planning system and the role of local councils in this.

SWCLA/NIMBLE E-LEARNING MODULES -

Offer a diverse range of training courses in conjunction with the **South West Local Councils Association** and Nimble. For more details see the CALC website. Courses cost £14-16 + vat per course per delegate.

Introduction to Local Councils	Standards in Public Life 2023	
Prevent Awareness	Cyber Security Awareness - Password Management	Cyber Security Awareness - Video Conferencing
Cyber Security Awareness - Phishing	Cyber Security Awareness Training – Basic	Introduction to Resilience
Introduction to Changing Behaviours	Introduction to Behavioural Agility	
Working with Volunteers Essentials	First Aid Essentials	Neurodiversity at Work Essentials
Anti-Bribery Essentials	Equality, Diversity and Inclusion Essentials	Fire Safety Essentials
Home Working Essentials	Information Security Essentials	Manual Handling Essentials
Modern Slavery Essentials	Personal Safety Essentials	Anti-Money Laundering Essentials
Bullying and Harassment Essentials	Customer Service Essentials	COSHH Essentials
Data Protection Essentials	DSE Workstation Assessment	Environmental Awareness Essentials
Freedom of Information Essentials	Health and Safety Essentials	Human Factors Essentials
Infection Control Essentials	Menopause Essentials	Mental Health Essentials
Stress Management Essentials	Team Leadership Essentials	Time Management Essentials
Unconscious Bias Essentials	Working at Height Essentials	
And Civility & Respect modules provided	by Breakthrough Communications:	
Social Media	Leadership in Challenging Situations	Emotional Intelligence

BREAKTHROUGH COMMUNICATIONS -

we have just received a training update from **Breakthrough Communications for the online training course dates for August 2024** - a full schedule will resume in September 2024 on a bi-monthly basis - the cost of the training will be **£30 plus VAT** per delegate.

Breakthrough provide training opportunities for Clerks, Council Officers and Councillors covering all aspects of council communications, community engagement and GDPR/FOI compliance.

August 2024

Data Protection: Part 1	05/08/24	09:30
Communicating with your Community: Part 1	06/08/24	09:30
Dealing with Difficult People and Conversations	07/08/24	09:30
Social Media: Getting Started	08/08/24	09:30
Data Protection: Part 2	12/08/24	09:30
Communicating with your Community: Part 2	13/08/24	09:30
Councillors: Chairing meetings effectively	14/08/24	18:30
Engage more effectively with young people	27/08/24	09:30

Please note: one weeks' notice is required for cancellations, should you need to make amendments to a booking, please contact training@breakthroughcomms.co.uk and provide your booking reference number

STEVE PARKINSON

Steve will release any Autumn training dates towards the end of the month.

NALC WEBINARS -

Our website calendar also list [NALC webinars](#) - to book follow this link and book direct with NALC - [Online events \(nalc.gov.uk\)](#) please note: you need to select the member rate (CALC members are automatic members of NALC).

HOW TO BOOK -

As a reminder, to make a booking for courses led by CALC/Steve Parkinson or SWALC/Nimble please email: training@cornwallalc.org.uk with the following details:

Course Name: In the **Subject Line** of the email:

Course Date you require:

Delegate Name(s):

Council Name/Email for invoicing purposes:

Email address for each of the delegate(s):

To book **Breakthrough Comms courses** follow this link to their website : [County Association Training Events - Breakthrough Communications \(breakthroughcomms.co.uk\)](#)

Places for each training opportunity are limited and will be allocated on a first come first-served basis.

A minimum of one week's notice is required for all cancellations, should you need to make amendments to a booking, please contact us ASAP to arrange this. Councils will be invoiced for all training by CALC.

Please confirm that delegates are willing for their contact details to be shared with CALC or outside training providers, solely for the purposes of this training.

Should you have any questions about training or would like to discuss future opportunities for one-off training events, please do get in touch at training@cornwallalc.org.uk.

Also, due to annual leave I will now be away from the office until Monday 12th August and will process all bookings upon my return.

Kind regards,

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