



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 19th September 2024 at 7.00pm in the Committee Room, 4 York Road, Torpoint to which you are summoned to attend.

At 7.00pm Action for Children, Kernow Connect representatives are invited to give a brief presentation.

(An Open Forum will precede the meeting.)

Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk: clerk@torpointtowncouncil.gov.uk.)

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of Interest relating to matters on the Agenda.**
- 3. Planning Applications.**
 - a) PA24/06924 - Prior notification of proposed development by telecommunications code system operators for installation of a 20m monopole with 9 no. antenna apertures, 2 no. 300mm transmission dishes, 6 no. equipment cabinets and development ancillary thereto for a 24/7 telecommunications cell site.
Land off Antony Road, Antony Road, Torpont, PL11 2NH.
<https://www.cornwall.gov.uk/planning-and-building-control/planning-applications/online-planning-register/>
- 4. Cornwall Council Reports.** (two reports as circulated).
- 5. Police Activity Report.** (to follow).
- 6. Minutes of the previous meeting.**
 - a) Minutes of the meeting held on Thursday 15th August 2024 (as circulated).
- 7. Matters arising from the minutes.**
 - a) Correspond with the Torpoint Ferry offices, regarding provision of additional ferry crossings (minute number 69-24 refers).
 - b) Civic Chain repairs and insurance valuation (minute number 72-24 (e) refers).
 - c) Liaise with Cornwall Council and CALC regarding Elections 2025 (minute number 73-24 (ii) refers).
- 8. Mayor's communications.**
- 9. Finance and Operations Committee.**

Minutes of the meeting held on Monday 2nd September 2024 and to consider the recommendation in the minutes: Grant Application CAB Cornwall (minute number 57-24F&O (f)), as circulated.

 - a) Conclusion of the Annual Governance and Accountability Return (AGAR) for the year ended 31st March 2024 and publication of the "Notice of conclusion of audit" which details the rights of inspection, in line with the statutory requirements (as circulated).
- 10. Development and Localism Committee.**

Minutes of the meeting held on Thursday 5th September 2024 and to consider the recommendations in the minutes, to follow.

11. Personnel Committee.

Minutes of the meeting held on Tuesday 10th September 2024 and to consider the recommendations in the minutes, to follow.

Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press will leave the meeting for any confidential discussions.

12. Question of which notice has been given or notice of motion.

13. Torpoint Ferry Statistics (as circulated).

a) Phase 2 of Torpoint Ferry Gantries project (information as circulated).

14. Financial Information. August 2024 Budget Variance (as circulated).

15. Accounts for payment.

PAYEE	Invoice /Reference No.	GROSS (£)	(VAT)(£)	NETT (£)	REASON
Cornwall Council	802980235	87.00	0.00	87.00	Business Rates Room 4 for 2024 October
Cornwall Council	802715760	444.00	0.00	444.00	Library Business Rates October 2024
Cornwall Council	802311466	1,322.00	0.00	1,322.00	Council Chambers Business Rates October2024
Cornwall Council	802923069	54.00	0.00	54.00	Tennis Courts Business Rates October 2024
Biffa	522C56881	44.86	7.48	37.38	General Waste Collection Library
Biffa	522C56882	31.90	5.32	26.58	Recycling Collection Council Chambers
Biffa	522C56880	31.90	5.32	26.58	Recycling Collection Library
Biffa	522C56883	58.56	9.76	48.80	General Waste Collection Council Chambers
JR PAT Testing Ltd	9808	202.50	33.75	168.75	PAT Testing all venues
Don Benson	54	48.00	0.00	48.00	Clock Winding St James
MPLC Motion picture Licensing Complany	680841	391.52	65.25	326.27	Motion Picture Licence Company - Annual - Council Chambers
Cornwall Council	8100499371	74.00	6.00	68.00	DBS Checks - Library
ITEC	1025156	36.06	6.01	30.05	Xerox Meter Readings
Go Collaborate	046	900.00	150.00	750.00	Provision of GC consultation platform including build and development support for the Torpoint Masterplan
Penny Madge	Out With Friends - Torpoint	75.00	0.00	75.00	Bus Fare, Rame Community Bus, Out With Friends Torpoint Group
Vent-Clenz Ltd	KCC2024229	510.00	85.00	425.00	Cleaning of Council Chambers Kitchen Ventilation System
Living Wage Foundation	INV - 155864	164.40	27.40	137.00	Annual Accreditation Fee
BDO LLP	INV-00578725	1,638.00	273.00	1,365.00	Limited Assurance Review for the year ended 31st March 2024
Richards Builders	907398	24.08	4.01	20.07	Parks Maintenance

Merchants Ltd					
Richards Builders Merchants Ltd	907947	28.58	4.76	23.82	Public Conveniences Maintenance
Richards Builders Merchants Ltd	906828	10.46	1.74	8.72	Parks Maintenance
TOTAL		6,176.82			

16. Correspondence.

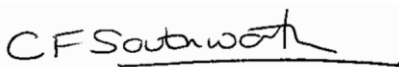
- a) Brief points from A374 meeting with local parish councils (organised by SheviocK Parish Council) (as circulated).
- b) Complaint under the Freedom of Information act re Dereliction of duty - Mr M Watkiss (as circulated).
- c) Affordable Housing Newsletter – Cornwall Housing (as circulated).
- d) Countryside 20mph speed limit Phase 3 (information as circulated).
- e) Forward planning for Elections 2025 – CALC (as circulated).
- f) EN24/00424 – Land at Fisgard Way – Further unauthorised developments – Mr S Corbidge (as circulated).
- g) Listening to residents 2024 – South East Cornwall / Saltash event – Cornwall Council (as circulated).
- h) CALC News round up 10 September 2024 – CALC (as circulated).
- i) Community Area Partnerships (CAP) online survey 2024 – Cornwall Council (as circulated).
- j) CALC Legal Update and Information Sharing: Highways/Traffic Management Training – CALC (as circulated).

17. Reports.

- a) Neighbourhood Development Plan (NDP) update.
- b) Torpoint Town Partnership (TTP).
- c) Town Team Project Board (TTPB) - to note the notes of the meeting held 12th August 2024 and any recommendations from the meeting scheduled for Wednesday 18th September 2024.
- d) Reports from delegates to outside bodies.
 - i) Torpoint Archives & Heritage Centre – August 2024 (report as circulated).

18. Date of next meeting.

Thursday 17th October 2024.



Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk and RFO

Thursday 12th September 2024