



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Development and Localism Committee will be held on **Monday** 4th November 2024 at 7.00pm in the Council Committee Room, York Road, Torpoint to which all members of this Committee are summoned to attend.

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of interest relating to items on the Agenda.**
- 3. Minutes of the previous meeting.**
Minutes of the meeting Development and Localism Committee meeting held on Thursday 3rd October 2024.
- 4. Matters Arising from the minutes**
 - a) Feedback on question put to Cornwall Council re Torpoint Family Hub (minute number 78-24D&I (b)).
- 5. Community Hub and Library:**
 - a) Newsletter from Torpoint Library and Community Hub (as circulated).
 - b) Café Income & Expenditure (to follow).
- 6. Policies referred to this Committee**
 - a) Town Council Strategy (for annual review) see webpage:
https://www.torpointtowncouncil.gov.uk/data/uploads/3448_371424617.pdf
 - b) Town Council Action Plan (updated - for annual review – as circulated).
- 7. To consider the Council Risk Management**
 - a) Budget Variance – Development & Localism responsibilities (September 2024 Budget Variance Information) (revised version as circulated).
 - b) Update on the initial budget discussions for 25/26, in advance of budget setting meeting (minute 78-24D&L (b) refers).
 - c) Engineering and Construction Renewal 2024 – Engineering (for Lift) renewal period 30th October 2024 to 29th October 2025 (presented to this committee for expediency) – James Hallam Insurance (as circulated).
- 8. Items Referred to this Committee**
 - a) None.
- 9. Other projects:**
 - a) Tennis courts and equipment update (minute 80-24D&L (a) refers).
 - b) To consider entering into conversation with Cornwall Council about 'The Promenade' and/or 'Rowe Street mural.'
- 10. Planning Applications**
 - a) None.

11. Localism

- a) Town Team Project Board (minute 82-24D&L (a) refers).
- b) 3G Pitch Project (minute 82-24D&L (b) refers)
- c) Vision and other Projects.
- d) Neighbourhood Development Plan (minute 82-24D&L (d) refers).
- e) Torpoint Fest 2025 (minute 82-24D&L (e) refers).

12. Climate Emergency Action Plan a) To consider the actions relating to this Committee and updated Action Plan.

13. Equality, Diversity and Inclusion

- a) Update on accessible play equipment project (minute 84-24D&L (a) refers).
- b) Torpoint Diverse Advisory Panel update.

14. Accounts for Payment.

PAYEE	Invoice Number	Total	TAX	NET	Description
James Hallam	538541024	522.37	67.56	484.81	Renewal - British Engineering Services accessible lift inspection
L& L Diverse Solutions	025/2024	2,466.00	411.00	2,055.00	3.0 Days Consultancy at £685 per day
Print Options	INV-14822	1,885.00	70.00	1,815.00	October Newsletter Printing and Artwork
FOY-AIR (LittleMops)	2257	125.73	20.96	104.77	Consumables Council Chambers
Biffa	522C74052	31.90	5.32	26.58	Recycling Collection Library
Biffa	522C74053	44.86	7.48	37.38	General Waste Collection Library
Biffa	522C74054	31.90	5.32	26.58	Recycling Collection Council Chambers
Biffa	522C74055	58.56	9.76	48.80	General Waste Collection Council Chambers
Cornish Tea & Cornish Coffee Co Ltd	SL92647	120.00	0.00	120.00	Coffee Machine Rental October 2024
Richards Builders Merchants Ltd	913038	7.52	1.25	6.27	Parks Maintenance
Richards Builders Merchants Ltd	912393	14.24	2.37	11.87	Parks Maintenance
Richards Builders Merchants Ltd	911403	70.49	11.75	58.74	Parks Maintenance
Richards Builders Merchants Ltd	911108	34.43	5.74	28.69	Public Conveniences Maintenance
Richards Builders Merchants Ltd	910944	56.93	9.49	47.44	Public Convenience Maintenance
Complete Weed Control	SW3807	1,764.00	294.00	1,470.00	Weedspraying Provision
FOY-AIR (LittleMops)	2258	185.04	30.84	154.20	Consumables Public Conveniences
Cornish Tea & Cornish Coffee Co Ltd	SL91413	120.00	0.00	120.00	Coffee Machine Rental September 2024
Cornish Tea & Cornish Coffee Co Ltd	SL93020	414.86	0.00	414.86	Coffee Beans and Milfresh Gold Powder
Security Dynamics	INV-0360	210.00	35.00	175.00	Engineer to Attend and Replace Faulty Camera
Every Corner Distribution	TTCECD011	714.00	119.00	595.00	Distribution of October Newsletter
TOTAL		8,877.83			

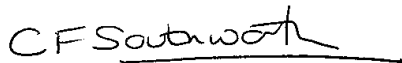
15. Correspondence.

- a) CALC: A Formal Notice to CALC AGM Tuesday 12th November 2024 and CALC: News Round Up 11/10/24 (as circulated).
- b) Highway dedication of Adams Crescent, Torpoint – Cornwall Council (as circulated).
- c) Update on Saltash tunnel Technology upgrade system - from National Highways – via Cornwall Council (as circulated).
- d) Bait digging enquiry at Marine Drive – Mr A Fieldhouse (information as circulated, including Byelaw Prohibiting Bait Extraction from the foreshore at Torpoint, Cornwall [as provided by Cllr J Tivnan]).
- e) Cornwall Community Flood Forum (CCFF) Annual Conference 8th November – CCFF (as circulated).
- f) Correspondence to the town council – Mr M Watkiss (as circulated).
- g) Enquiry from a resident – Are there plans to introduce a mosque to Torpoint? – via Constituency Support Officer for Anna Gelderd MP (as circulated).

16. Date of next meeting.

Thursday 5th December 2024.

17. Any Business that has been disclosed to the Chairman and members prior to the meeting.

A handwritten signature in black ink that reads "C F Southworth". The signature is written in a cursive style and is underlined.

Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk and RFO

Tuesday 29th October 2024