



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 21st November 2024 at 7.00pm in the Committee Room, 4 York Road, Torpoint to which you are summoned to attend.

(An Open Forum will precede the meeting.

Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk: clerk@torpointtowncouncil.gov.uk.)

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of Interest relating to matters on the Agenda.**
- 3. Planning Applications.**
 - a) None.
- 4. Cornwall Council Reports.** (one report as circulated, one to follow).
- 5. Police Activity Report.** (as circulated).
- 6. Minutes of the previous meetings.**
 - a) Minutes of the meeting held on Thursday 17th October 2024 (as circulated).
 - b) Minutes of the Extraordinary meeting held on Tuesday 22nd October 2024 (as circulated).
- 7. Matters arising from the minutes.**

None.
- 8. Mayor's communications.**
- 9. Personnel Committee.**

Minutes of the meeting held on Tuesday 22nd October 2024 and to consider the recommendations in the minutes: - 25-24Pers (b) To increase the current NJC* [National Joint Council for Local Government Services] spinal points for the employees of the council as detailed, with effect from 1st April 2025 and 25-24Pers (b) To include the amount of £342,195.00, for the salaries budget 25/26 [this amount was subsequently superceded following announcements made in the Autumn '24 budget], as circulated.

Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press will leave the meeting for any confidential discussions.
- 10. Development and Localism Committee.**

Minutes of the meeting held on Monday 4th November 2024 and to consider the recommendations in the minutes: - 94-24D&L (b) Include Skate Park Project in the updated Town Council Action Plan as well as note and attach the presentation from Torpoint Ramps Forum to the minutes of this meeting, as circulated.
- 11. Finance and Operations Committee.**

Minutes of the meeting held on Thursday 7th November 2024 and to consider the recommendations in the minutes: - 77-24F&O To consider the Hiring and Letting Charges for the 2025-26 financial year (see Appendix 1) and 78-24F&O To consider the Council Budget for the 2025-26, 2026-27 and 2027-28 financial years (see Appendix 2), as circulated.

(Members to be asked by the Town Clerk: Under Section 106 of the Local Government Act, any Member who has unpaid council tax over 2 months old, must declare the fact at the meeting and is not allowed to vote on budget/council tax setting agenda item.)

- a) Minutes of the Adjourned Finance and Operations Committee meeting held on Monday 11th November 2024 and to consider the recommendations in the minutes: - 92-24F&O (a) Grant Application – YMCA Torpoint, 92-24F&O (c) Grant Application – Action for Children, Kernow Connect Caradon, Torpoint Youth Group and 92-24DF&O (d) Grant Application – Cornwall Air Ambulance Trust, as circulated.

12. Question of which notice has been given or notice of motion.

13. Torpoint Ferry Statistics (to follow).

14. Financial Information. October 2024 Budget Variance (as circulated).

15. Accounts for payment.

PAYEE	Invoice /Reference No.	GROSS (£)	(VAT)(£)	NETT (£)	REASON
Cornwall Council	802980235	87.00	0.00	87.00	Business Rates Room 4 December 2024
Cornwall Council	802715760	444.00	0.00	444.00	Library Business Rates December 2024
Cornwall Council	802311466	1,322.00	0.00	1,322.00	Council Chambers Business Rates December 2024
Cornwall Council	802923069	54.00	0.00	54.00	Tennis Courts Business Rates December 2024
S W Legionella Risk Assessment	TTC1124	594.00	99.00	495.00	Legionella Risk Assessment
Penny Madge	Out With Friends	75.00	0.00	75.00	Transport Provision for Out With Friends
CHAT	1st August - 31st October 2024	1,092.03	0.00	1,092.03	Service Provided in line with SLA
Cornish Tea & Cornish Coffee Co Ltd	SL93594	184.83	0.00	184.83	Café Supplies Library
SLCC	MEM251279-1	343.00	0.00	343.00	Professional Membership Philip Griffiths
Richards Builders Merchants Ltd	915028	79.81	13.30	66.51	Parks Maintenance
Richards Builders Merchants Ltd	915859	37.10	6.18	30.92	Public Conveniences Maintenance
Richards Builders Merchants Ltd	915854	75.00	12.50	62.50	Public Conveniences Maintenance
Richards Builders Merchants Ltd	916642	11.99	2.00	9.99	Parks Maintenance
ITEC	1043903	45.20	7.53	37.67	Xerox Meter Readings
Don Benson	56	60.00	0.00	60.00	Clock Winding St James
Insafe International Limited	0000007289	5,388.00	898.00	4,490.00	Proguard Grade 3 Size 150 Safe
TOTAL		9,892.96			

16. Correspondence.

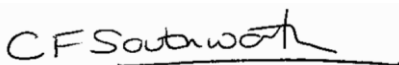
- a) To note: Telecommunications Resilience Planning on behalf of Cllr Martyn Alvey, Cabinet Member for Environment and Climate Change Cornwall Council – Cornwall Council (as circulated).
- b) To consider: Housing Allocation – Lanteglos by Fowey Parish Council & their policy on Social Housing (as circulated).
- c) To note: Letter of thanks for grant funding awarded for Wellbeing Garden - The Rame Group Practice (as circulated).
- d) To note: Letter of thanks for support for Bonfire and Fireworks event – 2nd Torpoint Scout Group (as circulated).
- e) Confidential correspondence from Cornwall Council (as circulated to members only).
Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press will leave the meeting for any confidential discussions.
- f) To consider Parish and Town Council Precepts for the 2025/26 Financial Year – Cornwall Council (as circulated).
- g) To consider: Lets save Newquay Airport from closure – peer review analysis and expert witness call to committee – Captain Peter Elliott (as circulated).
- h) To consider: Notification relating to a property asset in Torpoint: Land at North/Carbeile Road, Torpoint – Cornwall Council (as circulated).
- i) Confidential correspondence from Wolferstans Solicitors (as circulated to members only).
Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press will leave the meeting for any confidential discussions.
- j) To update: On the Enforcement Investigation on Land at Fisgard Way – Mr S Corbidge (as circulated).
- k) To note: NALC Legal Bulletin November 2024 – NALC (via CALC) (as circulated).

17. Reports.

- a) Neighbourhood Development Plan (NDP) update.
- b) Torpoint Town Partnership (TTP).
- c) Town Team Project Board (TTPB) update.
- d) Reports from delegates to outside bodies.
 - i) Torpoint Archives & Heritage Centre – October 2024 (report as circulated).

18. Date of next meeting.

Thursday 19th December 2024.

A handwritten signature in black ink that reads 'C F Southworth' with a horizontal line underneath.

Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk and RFO

Thursday 14th November 2024