



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 16<sup>th</sup> January 2025 at 7.00pm in the Committee Room, 4 York Road, Torpoint to which you are summoned to attend.

(An Open Forum will precede the meeting.

Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk: [clerk@torpointtowncouncil.gov.uk](mailto:clerk@torpointtowncouncil.gov.uk).)

### AGENDA

- 1. Apologies for absence.**
- 2. Declarations of Interest relating to matters on the Agenda.**
- 3. Planning Applications.**
  - a) PA24/09151 - Creation of a 3G Artificial Grass Pitch (AGP) with perimeter fencing, acoustic fencing, hardstanding areas, storage container, floodlights, an access footpath and associated bund. Torpoint Community College, Trevol Road, Torpoint.
  - b) PA24/09172 – Single Storey side and rear extension. 64 Peacock Avenue, Torpoint PL11 2EY. <https://planning.cornwall.gov.uk/online-applications>
- 4. Cornwall Council Reports.** (two reports as circulated).
- 5. Police Activity Report.** (to follow).
- 6. Minutes of the previous meeting.**
  - a) Minutes of the meeting held on Thursday 19<sup>th</sup> December 2024 (as circulated).
- 7. Matters arising from the minutes.**
  - a) To correspond with: i) Cornwall Council and ii) Torpoint Adult Education provision, regarding the announcement of the closure of the provision (minute number 139-24 (a) refers).
  - b) To Note: The Ministerial Response on devolution for Cornwall (minute number 141-24 refers, Minutes of Finance and Operations Committee: To support the statement for Devolution from Central Government) (additional information as circulated).
  - c) To consider the adoption of the updated Town Council Strategy (minute number 142-24 refers) (to follow).
  - d) To correspond / respond to Cornwall Council's car parking consultation, strongly objecting to the parking proposals – Antony Road [Sainsbury's] car park (minute number 147-24 (h) refers).
- 8. Mayor's communications.**
  - a) To change the April 2025 council meeting date (17<sup>th</sup> April), due to it being Maundy Thursday (suggest Thursday 24<sup>th</sup> April).
- 9. Question of which notice has been given or notice of motion.**
- 10. Torpoint Ferry Statistics** (as circulated).
  - a) To note: Tamar Crossings Winter 2024 Newsletter (as circulated).
- 11. Financial Information.** December 2024 Budget Variance (as circulated).
  - a) Financial Update on Accessible Play Equipment project (as circulated).

## 12. Accounts for payment.

PAYEE	Invoice /Reference No.	GROSS (£)	(VAT)(£)	NETT (£)	REASON
Cornwall Council	802980235	87.00	0.00	87.00	Business Rates Room 4 February 2025
Cornwall Council	INV 8100535259	97,269.91	72.00	97,197.91	Salaries October to December 2024 + Mayoral Allowance
Unique Fire & Security	SI40470	84.00	14.00	70.00	Emergency Callout Library
Cornish Tea & Cornish Coffee Co Ltd	SL95460	207.43	0.00	207.43	Café Supplies Library
Richards Builders Merchants Ltd	920680	1.40	0.23	1.17	Christmas Lights
L&L Diverse solutions Limited	001/2025	2,466.00	411.00	2,055.00	3 Days Consultancy - Vision Projects
James Hallam Ltd	539203657	615.90	65.99	549.91	Commercial Combined Policy - Addition of Mayoral Chain
James Hallam Ltd	538541024	30.00	0.00	30.00	Underpayment (in error) of previous invoice
FOY-AIR Enterprises Ltd T/A LittleMops	2284	200.01	33.34	166.68	Consumables Public Conveniences
FOY-AIR Enterprises Ltd T/A LittleMops	2283	226.96	37.83	189.13	Consumables Council Chambers
ITEC	1062013	40.55	6.76	33.79	Photocopier Meter Readings
Richards Builders Merchants Ltd	920820	4.20	0.70	3.50	Sparrow Park Maintenance
Richards Builders Merchants Ltd	921831	38.10	6.35	31.75	Christmas Lights
Cornish Tea & Cornish Coffee Co Ltd	SL95100	246.98	0.00	246.98	Café Supplies Library
Cornish Tea & Cornish Coffee Co Ltd	SL94910	120.00	0.00	120.00	Coffee Machine Rental - Library
Duchy Defibrillators	JN1634	456.00	76.00	380.00	Annual Monitoring Fee - 2 x sites
BT	Q065RE	770.90	128.48	642.42	Telephone and Internet
Don Benson	58	48.00	0.00	48.00	Clock Winding St James
Biffa	522C90938	47.84	7.97	39.87	Recycling Collection Council Chambers
Biffa	522C90936	47.84	7.97	39.87	Recycling Collection Library
ACF Cleaning	24468	123.88	20.65	103.23	Laundry Services
Defence Infrastructure Organisation	1180447	50.00	0.00	50.00	Seat at Yonderberry Point
Biffa	522C90939	58.56	9.76	48.80	General Waste Collection Council Chambers
Biffa	522C90937	67.28	11.21	56.07	General Waste Collection Library

Engie	2-04689010	756.46	126.08	630.38	Electricity Supplied to the Council Chambers November 2024
Engie	2-04760141	854.53	142.42	712.11	Electricity Supplied to the Council Chambers December 2024
Truro City Council	0000004135	125.00	0.00	125.00	Training Course - How to make outdoors accessible
James Hallam	538541024	30.00	0.00	30.00	Insurance - underpayment adjustment on previous invoice
<b>TOTAL</b>		<b>105,044.73</b>			

**13. Correspondence.**

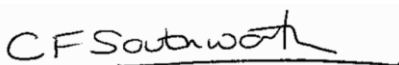
- a) To note: Employer Newsletter December 2024 – Cornwall Pension Fund (as circulated).
- b) To consider and note: FRESH START – A programme for Spouses and Partners of the Armed Forces Battling On (information as circulated).
- c) To consider and give feedback: Tree Planting – Trevithick Avenue, Torpoint (also organise a 'Back Garden Forest' tree giveaway event in Torpoint – Forest for Cornwall (Cornwall Council) (as circulated).
- d) 'Tea Through Times' invitation – Friday 21<sup>st</sup> February 2025 – Action for Children (as circulated).

**14. Reports.**

- a) Neighbourhood Development Plan (NDP) update.
- b) Torpoint Town Partnership (TTP).
- c) Town Team Project Board (TTPB) update and to consider adopting the results of the Masterplan consultation (report to follow).
- d) Reports from delegates to outside bodies.
  - i) Torpoint Archives & Heritage Centre – December 2024 (report as circulated).

**15. Date of next meeting.**

Thursday 20<sup>th</sup> February 2025.



Mrs C F Southworth Cert (HE), BA (Hons), FSLCC  
Town Clerk and RFO

Friday 10<sup>th</sup> January 2025