



**Town Team Project Board (TTPB) Meeting
Via MS Teams
Monday 17th March 2025 7.00pm**

Present:

		Voting or Advisory Member?
Les Allen	Lead Consultant	Advisory
Kim Brownhill	Torpoint Town Partnership representative	Voting
Councillor Gary Davis	Torpoint Town Councillor	Voting
Councillor Chris Goodman	Torpoint Town Councillor	Voting
Julie Martin	Coppola School of Performing Arts representative	Voting
Sheena Morton	Torpoint Neighbourhood Development Plan	Voting
Councillor John Tivnan BEM	Cornwall Councillor for Torpoint	Voting
William Trinick	Antony Estate	Voting
Harriet Bastin	Town Council Support Officer	Advisory

		ACTION
333. TTPB	<p>Welcome and apologies for absence Apologies for absence were received from: Kelly-Jane Brown – Coppola School of Performing Arts Jules Cook - Torpoint Post Office and Shop Councillor Kate Ewert - Cornwall Councillor for Rame and St. Germans Becky Lingard – CHAT (Community Health Around Torpoint) and Maker with Rame Parish Council (Chairman) Catherine Thomson – Cornwall Council Community Link Officer Milly Southworth – Torpoint Town Council – Town Clerk & RFO</p>	
334. TTPB	<p>Minutes of the previous meeting held Tuesday 11th February 2025: - The minutes of the previous meeting held on Tuesday 11th February 2025, as circulated, were taken as read and confirmed.</p>	
335. TTPB	<p>Update on the Lower Fore Street Redevelopment The consultants’ slides are shared, a reminder of the confidentiality of the PowerPoint slides which are shared with these minutes. The consultant gave a brief summary: Torpoint Project 4 – New Build of Community Hub & Residential</p>	

Issues

- None.

Risks

- None at this point.

Next Actions

- Await response

Torpoint Project – Bid for CLUP 2025 (Entertainment Spaces)**Position**

- Bid submitted on time
- Bid decision due April 2025

Critical Timings

- None, all deadlines achieved

Issues

- Completing work alongside RIBA 3 works.

Risks

- None at this point.

Next Actions

- Await response

Torpoint 'Other Items'**Funding secured so far:**

- CLUP 2025 funding for entertainment space – pending
- £245,263 (SPF year 4 funding)
- £74,000 (New Build Feasibility)
- £546,468 (One Public Estate brown field release funding)
- £76,850 (Growth fund – TITAN feasibilities)
- £8,000 (Cornwall Council)
- £50,000 (Town Vitality Fund)
- £22,000 bit (Failed) - £11,000 purchase order received from Cornwall Council
- £12,500 (approved for website – pending extension)
- Strategic CIL Bid £1m made for Town Square delivery with Cornwall Council Officers – for review

Les Allen – Lead Consultant left the meeting at 7.40pm

Following discussion and consideration, of the Quotations from L & L Diverse Solutions Ltd. it is therefore **recommended** to accept the two quotations: -

	<p>1. 'Quotation for Programme Director and Clienting through RIBA 3 detailed Design for the Redevelopment' at a cost of £12,000 +VAT, Alongside:</p> <p>2. 'Quotation for Programme Director and Clienting through RIBA 3 detailed Design for the Town Square' at a cost of £6,000 +VAT, and to continue to appoint L & L Diverse Solutions as Lead Consultant.</p> <p>It is further recommended to waive council Financial Regulations to directly award these contracts to L & L Diverse Solutions Ltd., due to the continuation of the project, the Re-development of Lower Fore Street.</p>	<p>Council</p> <p>Council</p>
336. TTPB	<p>Discussion / Action Plans No additional discussions or actions required.</p>	
337. TTPB	<p>Neighbourhood Development Plan (NDP) update Councillor Gary Davis advised that the Regulation 16 consultation has now closed, awaiting feedback from Cornwall Council. Members discussed the recent announcements, in relation to previous consultee feedback received, regarding the status of Sport England as a statutory consultee. It was agreed that it is still a case of waiting for the results of the Regulation 16 consultation to see any official developments.</p>	
338. TTPB	<p>Stakeholder and Communications Plan. No current communication is required.</p>	
339. TTPB	<p>Any other Business None.</p>	
340. TTPB	To be advised.	

The meeting closed at 7.45pm.