



MINUTES of the Torpoint Town Partnership (TTP) meeting held on Tuesday 18th February 2025, 7.00pm, Mayor’s Parlour, Council Chambers.

PRESENT: Cllr and Deputy Mayor of Torpoint Kim Brownhill (KB) – (Chairman) Treasurer, Cllr John Tivnan BEM (JT), Cllr Julie Martin (JM) – Markets and Cinema, Richard Pymm (RP) – Torpoint & Rame Peninsula Lions Club, Marlon Spurling (MS), Cllr Chris Goodman (CG), Cllr Samm Bickle (SB) – FoTP, Jenny Hughes (JH) – Scouts and Cinema Milly Southworth (MSo) – Town Clerk and RFO (taking the minutes).

	<p>Welcome - Chair Cllr and Deputy Mayor Kim Brownhill welcomed all members to the meeting.</p>
1.	<p>Apologies for absence Apologies for absence was received from: Cllr Gary Davis Town Mayor, Cllr Rachel Evans (RE) and Katie-Marie Martin – Torpoint Scouts (KM).</p>
2.	<p>Minutes of the previous meeting held on Monday 15th January 2025 (as circulated). All read, agreed minutes with one typing amendment to the Balance at the account should read £1,384.98.</p>
3.	<p>Report from the Treasurer (KB) - Balance in account, £1,384.98 Received a donation of £60.00 at the Christmas lights switch on event. Invoice for payment outstanding for the road closure.</p>
4.	<p>Planned Events/Diary Dates - see attached Diary Dates November Additional diary dates are: JH – Prostate Blood Testing Thursday 26th June, committee room, 6-8.30pm. Registration in advance will be required. Charge per person. Discussed, the Surgery provides free testing on request.</p> <p>SB - Monday 28th July Friends of Thanckes Park Summer Fun at Benodet Park 10am-1pm</p> <p>JH – Sunday 27th April St George’s Day Parade – awaiting confirmation.</p>
5.	<p>Tourism event 2025. JM updated members on all activities to progress the event, including the Project Initiation document, which is ready for submission to the council. Staff enquiries have been responded to, infrastructure booked, food vendors and bar vendor discussed.</p> <p>Not gone out to the community for entertainment yet.</p>

	<p>St John Ambulance quotation has been received, with a discount applied, JT volunteered to source an alternative quotation for First Aid provision Action JT.</p> <p>Sponsorship being sought.</p> <p>QR code produced, KB will circulate.</p> <p>Operations Manager action to complete the Cornwall Council Event Notification form and risk assessment paperwork; Clerk to action insurance documentation/quotation</p>
<p>6.</p>	<p>Any other Business</p> <ul style="list-style-type: none"> ➤ TEA – ‘Sewing machine training’ was a success, likely to run another similar event later in the year. ➤ ‘Tea Through Times’ Friday 21st February at the Council Chambers, being organised by the Youth Club/Action for Children. ➤ ‘Some Mother’s Son’ Friday 28th February, committee room.
<p>7.</p>	<p>Next Meeting Tuesday 11th March 2025 7.00pm - 8.00pm, Mayor’s Parlour, Buller Road.</p>

Meeting closed at 7.36pm.